

Tailoring Your Resume After a Career Move or Promotion

Step 1: Reflect the New Role

- Update your job title and expand on the responsibilities you've taken on.
- Focus on leadership roles, team contributions, and strategic impact.

Example:

- Before Promotion: "Developed feature X for a mobile application."
- After Promotion: "Led a team of 5 engineers to develop feature X, improving app retention by 15%."

Step 2: Highlight New Skills

- Emphasize skills gained from the move (e.g., "containerization using Docker" or "CI/CD pipeline management").

Step 3: Tailor for Your New Goals

- Align your updated experience with the industry or role you're pursuing.
- Include recent achievements that demonstrate readiness for the next career step.

Step 4: Remove Irrelevant Information

- Eliminate outdated skills or experiences that no longer align with your career focus.

Step 5: Test for ATS Alignment

- Tailor the resume for the new role by reanalyzing the job description for relevant keywords and reusing appropriate terms.